



City of Hogansville
City Council
Work Session Meeting Agenda
Monday, March 20, 2023 – 6:00 pm

Meeting will be held at Hogansville City Hall

Mayor: <i>Jake Ayers</i>	2025	Interim City Manager: <i>Lisa E. Kelly</i>
Council Post 1: <i>Michael Taylor, Jr</i>	2025	City Attorney: <i>Alex Dixon</i>
Council Post 2: <i>Matthew Morgan</i>	2025	Chief of Police: <i>Jeffrey Sheppard</i>
Council Post 3: <i>Mandy Neese*</i>	2023	
Council Post 4: <i>Mark Ayers</i>	2023	
Council Post 5: <i>Toni Striblin</i>	2023	* Mayor Pro-Tem

WORK SESSION – 6:00 pm

ORDER OF BUSINESS

1. Diverse Power – Hogansville Lease Agreement
2. Hogansville Parks Master Plan Consultant
3. Software Upgrade



03/20/2023

Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Work Session Meeting

Call to Order: Mayor Jake Ayers called the Work Session to order at 6:03 pm. Present were Mayor Jake Ayers, Council Member Michael Taylor, Jr., Council Member Matthew Morgan, Council Member Mandy Neese, Council Member Mark Ayers, and Council Member Toni Striblin. Also present were City Interim City Manager Lisa Kelly, Police Chief Jeff Sheppard, City Attorney Alex Dixon and Deputy City Clerk LeAnn Lehigh.

DISCUSSION ITEMS

1. Diverse Power – Hogansville Lease Agreement

Council previously discussed the Diverse Power – Hogansville Lease Agreement for a building to be placed at the tower on Hightower Rd. and requested changes to the wording of the agreement. Diverse agreed to all the requested changes in the contract, allowing more rack space in the building and allowing any exterior equipment installation that will be needed. Staff is asking this item to be acted on in tonight's regular meeting.

2. Hogansville Parks Master Plan Consultant

City staff reached out to five companies requesting quotes for a Parks Master Plan. Four proposals were received and one was non-responsive. Mallet Construction provided a basic proposal and had the lowest proposed cost with \$39,900 which would include cost estimates. The second lowest quote was from GMC in the amount of \$56,000. Council Member Neese has previously had experience with both companies and her recommendation was for Mallet Construction.

3. Software Upgrade

Interim City Manager Lisa Kelly and Customer Service Manager Ameia Williams have been talking to software companies for upgrading City Hall's utility billing and financial software. The current software was installed in 2000 and the company has no plans to upgrade the existing software. Edmunds software was the company that had everything the city would need, including a customer portal for utility customers to log in and view or pay their utility bills, set up recurring payments, and view their utility usage. It is cloud based. The cost would be around \$98,000, \$4,500 per month and \$5,000 for in-person training. The roll out period would be 12 months and would convert 3 years of financials, utility information and meter readings from the current system to the new program. Council asked how quickly we could get the software contract and Lisa explained we are working to finalize the contract and ensure the City is getting all the modules needed.

ADJOURNMENT

Mayor Jake Ayers adjourned the Work Session at 6:52 pm.

Respectfully,


LeAnn Lehigh
City Clerk